

HUBBARD COMMUNICATIONS OFFICE  
Saint Hill Manor, East Grinstead, Sussex

Remimeo HCO POLICY LETTER OF 19 SEPTEMBER 1973-2  
ADDITION OF 2 OCTOBER 1977

Data Series 28R-2

MULTIPLE SIT EVAL FORMAT

For Multiple Situation Evaluations, the following is the correct format to use in the final evaluation write up:

SITUATION ONE

POLICY:

SITUATION:

STATS:

DATA:

OUTPOINT COUNT:

PLUSPOINT COUNT: (As applicable)

WHY:

ETHICS WHY: (As applicable)

WHO: (As applicable)

IDEAL SCENE:

HANDLING: (For a Multiple Sit Eval, the Plan is written here, e.g. - "HANDLING: Find and train executives...." etc.)

SITUATION TWO

POLICY:

(And so on, as per above)

The above format is repeated for as many Situations as were evaluated.

Then:

PROGRAM

1. (First target)
  2. (Second target)
- And so on.

The Program targets to specifically handle the Whys of each situation should be divided up as follows:

SITUATION ONE TARGETS:

4. (Or whatever number, in sequence, after any beginning general targets) Make up a list....
  5. Go through the org....
  6. Go and see....
- (Etc.)

SITUATION TWO TARGETS:

19. (Or whatever number, in sequence, following the Sit One targets) See that....
  20. Call on....
  21. Get the....
- (Etc.)

One does this for as many Situations as were evaluated.

When writing and issuing a set of Program Orders or Mission Orders separate to the eval itself, the usual Program or Mission Order format is used, except the Operating Targets get divided up as shown above.

Compiled from  
AO 536-10 and FMO 1672  
as the proper format  
per direction from LRH  
as given in ED 270 FB.

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